<h1 style="text-align:center">2020 Kappa Psi Service Grant Application</h1>

Kappa Psi is again offering up to 10 (ten) $1000 awards to chosen chapters for the 2020-2021 academic year. The grant must be used to fund a Kappa Psi chapter project within a local community. The 2020 grant applications are not restricted to projects supporting Reach Out and Read. The funds will be given out for creative uses in the community, as well as documented cases of exceptional need. Grant recipients will be required to submit a written summary of the event (including the impact on the community) and a 5-minute video highlighting their work with the award funds by May 15, 2021.

Applications are due no later than October 23rd, 2020

For your application to be considered complete, please email a scanned copy of the application with the GCD's signature to philanthropy@kappapsi.org. Additionally, please include an editable copy of your application in Microsoft Word (or similar word processing) format for blinding purposes. To avoid any potential bias when evaluating applications, the Chapter's name and specific location will be redacted prior to being evaluated.

Application must include the following:

Chapter:

Benefiting Organization:

Describe in detail why you believe your chapter deserves the Kappa Psi Service Grant.

The following criteria should also be addressed in your application:

- A detailed proposal for the service grant, including time commitment, number of Brothers/percentage of Chapter involved, total estimated number of Brother-hours, anticipated barriers to project completion, necessary resources to complete project, and overall goals of the project.
- Is the grant supporting a new project or has the Chapter participated in this event in the past?
- A detailed budget breakdown, including full $1000 service grant funds. If estimated usage is less than $1000, please outline specific plan for excess funds.
- Estimated timeline throughout project from beginning/planning stages through final summary/video submission
- Specify how will you measure your chapter's impact on this organization/community
- GCD signature attesting that the chapter will complete all aspects of the grant, if so awarded. If a Chapter has more than one GCD, a minimum of one signature is required; but it is recommended to have all Chapter GCDs review the grant application.

==Final applications should be a minimum of 2 pages but no more than 4 pages.==

Please review the attached Criteria Rubric on the following page for full understanding of how each grant application will be evaluated.

Please Note: Any chapter that does not complete the requirements of the grant, if awarded, shall be ineligible for future grants. Chapters in arrears with the Central Office shall be ineligible for the grant. The International Philanthropy Committee will evaluate and rank the service grant applications. The International Executive Committee will make the final determination of the grant recipients.

Criteria Rubric					
	0	1	2	3	4
Detailed Plan	N/A	No details. Not well thought out.	Brief outline. Few ideas. May also hinge on what the program already has in place.	Detailed plan. Timeline has holes.	Thorough plan with realistic timeline. Specifies anticipated Brother involvement.
Detailed Budget	N/A	No details. Not well thought out.	Brief explanation of expected costs.	Breakdown of expected costs less than full $1000 service grant. No plan outlined for any excess funds not used.	Detailed budget for full $1000 service grant. Includes plan for any unused/excess funds.
Creativity of Plan	N/A	Expanding services already provided to make them available more frequently.	Expanding services to a larger scale.	Innovative approach to bringing more resources to program (i.e. awareness of program and promotion.)	Establishing a new program or establishing a new type of service for an already existing program.
Measurable Outcomes and Impacts	N/A	Few outcomes. Nonspecific	Many goals. Immeasurable	Few outcomes Measurable but not timely Does NOT include impact discussion.	SMART goals- Specific, Measureable, Attainable, Relevant, Timely Includes impact discussion
Grammar	Significant grammatical issues	Some spelling errors or minor grammatical issues	Well-written proposal with no spelling errors or grammatical issues	N/A	N/A
Application length	Application is longer than 5 pages	Application is greater than 4 pages but not more than 5 pages OR application is less than 2 pages	Application is between 2-4 pages	N/A	N/A
GCD Signature	GCD did NOT sign application	Signed by at least one Chapter GCD	N/A	N/A	N/A