

KAPPA PSI NPP Province Assembly Agenda

Fall 2019 Northern Plains Province Assembly Hosted by Beta Psi of University of Wisconsin - Madison November 1-3, 2019

Friday, November 1st, 2019 (Social Attire)

- 5:30 PM 9:00 PM: Registration (Hall of Wisconsin at Park Hotel 22 S Carroll St. Madison WI 53703)
- 7:00 PM 10:30 PM: Beta Psi House Hangout (Beta Psi House 414 Chestnut St. Madison WI 53726)
- 7:00 PM 10:30 PM: Social Event (Top of the Park Hotel-22 S Carroll St. Madison WI 53703)

Saturday, November 2nd, 2019* (Business Meeting – Business Casual)

• 7:00 AM – 8:30 AM: Breakfast on your own

• 7:00 AM – 9:00 AM: Registration (Hall of Wisconsin at Park Hotel)

Delegate Orientation: 7:45 AM – 8:25 AM (Hall of Wisconsin at Park Hotel)

GCD Meeting: 7:45 AM – 8:25 AM (Hall of Wisconsin at Park Hotel)

Business Meeting Session I: 8:30 AM – 11:30 AM (Hall of Wisconsin at Park Hotel)

- 8:30 AM:
 - o Call to Order and Opening Ritual
 - o Invocation Kyle Lyons, NPP Chaplain
 - o Roll Call & Seating of the Delegates Lauren Cartledge, NPP Secretary
 - o Reading and approval of the Spring 2019 NPP Assembly minutes
 - Sandy Johnson, MN Grad motions to skip the reading and approve minutes as is
 - Motion passed
 - Welcome and Announcements Beta Psi
- 8:45 AM:
 - Welcome and Introduction of Grand Officers
 - Grand Regent Askew
 - Grand Historian Miller
 - Editor of the Mask Van Dyke
 - Grand Ritualist
 - Grand Counselor
 - o Recognition of Brothers Visiting From Other Provinces
 - o International Officer Reports
 - Grand Regent Askew
 - Kappa Psi Vision, Mission, and Values
 - Service Grants are closed for the year but in the budget for next year
 - Read Out and Read
 - Part of their website will be dedicated to Kappa Psi!
 - Kappa Psi raised \$50,000 from 2017-2019 and was named an official literary partner at GCC
 - Texting updates
 - Leadership Symposium 2020 July 30th to August 2nd in Oklahoma City
 - Grand Vice Regent Milton

- 60th GCC: July 18-23, 2021 in Phoenix, AZ
 - On site Waterpark!
- Social media reminders
 - Be mindful of alcohol
 - No inappropriate language
 - Join our Facebook group must answer questions to be confirmed

Grand Counselor Buchanan

- Resolution at GCC "KY" should not be used as a substitute for "KΨ"
- Reminder: please submit any ordinance changes within 7 days to grandcounselor@kappapsi.org

Grand Historian Miller

- GCC Summary and slideshow recap are on the website
- The MASK archives can be used to have pledges research your chapter
 - Available online
- 13 individuals were initiated at the Park Hotel to form Beta Psi 100 years ago
- Upcoming virtual museum to look through chapter and province history
- Leaders and Legends coming soon
- Publications will be updated to be uniform

Grand Ritualist Nardolillo

- Updated ritual with newly approved parts at GCC
- "History of the Ritual" to be completed this year
 - Including tips on how to integrate ritual into chapters
- Using results from Chapter Progress Form answers to determine which videos of rituals would be beneficial
- Chairing the pledge program committee to develop pledging for new, grad, and at-risk chapters

Graduate Member-at-Large Kabisatpathy

- Voluntary Graduate Dues
- Recent Grad chapter elections update rosters by October 15
- Grad chapter referral form for relocated brothers
- Congrats to all Top Performing Grad Chapters and Grad Chapter Award Winners!

Collegiate Member-at-Large Maciejewski

- Looking into ways to promote Kappa Psi and our brand through social media and highlighting philanthropic events
- Continue to use Go-to-Webinar
- Leadership Symposium
 - Start thinking which delegates your chapter will be sending

Immediate Past Grand Regent Mancini

New avenues of participation with Reach Out and Read

Executive Director Porter

- Chapter dues that not paid by October 15 and February 15 respectively, will be charged a 2% penalty per month until the debt is paid
- If not paid for 6 months, chapter can be suspended
- Payments with credit cards will include a fee for processing

Editor of the Mask Van Dyke

- Make sure all members are signed up for electronic copies of the Mask!
- Fall issue is in production
 - Should be out mid-December
- Next deadline is December 1st for the Winter edition
- Pictures need to be sent as attachments, not embedded in the article so quality is good for printing

- o International Committee Reports
 - Leadership Symposium July 30th to August 2nd, 2020 in Oklahoma City
 - Each collegiate chapter will send 1 brother as a leadership ambassador
 - Central Office will cover the cost of the hotel
 - Brothers are in charge of travel and registration cost (includes food during symposium)
 - Every brother attending will identify a tangible and actionable goal/project they will work on for the 12 months after the symposium
 - Promo video:

https://www.youtube.com/watch?v=ytXWxzQK9NA&feature=youtu.be&fbclid=lwAR302bUGdFhzIZD9NhfcG-8Z2zXECbsl8A73cwdDKK9DGjtY2W-Ij8g4UwQ

- o Communications From Other Provinces
 - Upcoming Province Assemblies
 - Pacific West PA: November 8th, 2019 in San Francisco, CA
 - Gulf Coast PA: January 3rd, 2020 in Little Rock, AR
 - Atlantic PA: January 23rd, 2020 in Athens, GA
 - Northwest PA: February 14, 2020 in Boise, ID
- 9:15 AM: Province Officer Reports
 - o Satrap Scott Dingus
 - NPP Committees
 - We need your participation!!!
 - Opportunities to help better our province and develop skills
 - Organized EC outreach presentations with all collegiate chapters discussing NPP Committees
 - Ideally representation from each chapter (eases communication, adequate representation and encourage engagement)
 - Would also ideally include at least one grad brother on each committee
 - Committees include: Risk Management, Province Planning, Auditing, Leadership & Professional Development, Legislative, Philanthropy, History & Web Presence, and GCC.
 - Risk Management
 - Following RM procedures, we will meet our 10% guota!
 - Turquoise wristbands will designate sober brothers
 - Sober Brothers, Regents, and GCDs have the lists of Sober Brothers
 - Please be respectful of other guests in the hotel throughout the weekend (NOISE COMPLAINTS)
 - Keep in mind risk management in regards to alcohol, driving and harassment.
 Risk management is in place to keep you safe and preserve the integrity of Kappa Psi.
 - Organization
 - Officer Position Guides and emails created
 - Regent Forum explored with success
 - Looking to continue this to increase communication and collaboration
 - Inter-Province Satrap Communication
 - Working on the international website, sharing ideas and processes
 - Appointed positions:
 - Holden Sjogren Parliamentarian
 - Committee Chairs
 - Thank you to Beta Psi for all of your hard work planning this Province Assembly!
 - o Vice Satrap Alex Maciejewski
 - Professional Development Workshops @ Fall Province 2019

- Chapter Poster Presentations along with individual clinical poster presentations
- Cover Letter Workshop Collegiate Breakout Session
- CV/Resume Review please submit to npp.vicesatrap@gmail.com
- Deadline will be Saturday, November 9, 2019
- Chapter Delegate Folders
 - Created reusable folders for all chapter delegates to utilize throughout Province Assembly (committee takeaway form and Robert's Rules reference guide)
 - Encourage delegates to bring back new ideas to their chapter and report any updates/highlights from Fall 2019 Province Assembly
 - Please don't take those with you! We're saving paper to help save the economy
- NPP Leadership Retreat 2019
 - Thank you for all that made it a great success!
- Beta Psi outreach event for Fall Province Assembly planning
- NPP Graduate/Collegiate Mentorship Program
 - During lunch, we highly encourage you to sit with your respective collegiate and graduate chapters. Visiting brothers are welcome to join ANY conversation. We will have some basic conversation starters on the table to help facilitate these discussions, if needed.
- Voting Platform for Fall 2019 Assembly Voting Stations (3 controlled by Supervisors and Satrap)
 - As a friendly reminder, delegates and proxies will be asked to come up to one of three voting stations.
 - Speaking at the microphone when bringing up discussion points PLEASE state name and chapter.

o Secretary - Lauren Cartledge

- Happy Centennial Beta Psi!
- Co-chaired Leadership Retreat with Vice Satrap Maciejewski
- Legislative and Resolutions Committee
 - NPP EC Absentee Election Proposal
 - Delegate information meeting (Parliamentary Procedure)
 - Thank you to the committee for all of your amazing work!
- Poster session 11:45 am 1 pm
 - Each collegiate chapter needs 1-2 representatives
 - Fill out your punch cards!
 - Get all punches to be eligible for the raffle!

o Treasurer - Robert Schroeder

Current Balance: \$6,577.62

Income Earned: \$1.27

Interest earned: \$1.27

Paid Expenses: \$4,041.22

GCC Scholarships & Delegates: \$2,223.00

CE and GCD Reimbursement (Spring 2019): \$605.00

Leadership Retreat: \$554.01

GCC Caucus: \$465.35

Pet Photo Contest Supplies (Fall 2018): \$69.64

Recognition Pins: \$60.00

GCC 5k Sponsorship: \$50.00

Previous Supervisors Farewell Gift Bag: \$14.22

- Collegiate brothers have decreased for the first time in 5 years
- Business Choice → Simple Business
 - Changed bank account to decrease fees
- NPP Treasurer's Handbook

 If any current Treasurer would like a copy of this, please email me at either robert.schroeder@drake.edu ky.npp.treasurer@gmail.com

o Historian – Arianna Johnson

- Attended EC and History and Web Presence Committee meetings
- Continued the Broto Challenge
 - Winner to be announced later!
- Designed "Guess the Decade" game
 - Play during lunch and poster session
- New annual NPP Brother of the Year Award
 - Information
 - https://docs.google.com/document/d/1UmrMqFTyl-KjqTZtW_5l07E6g8TH UKTy4jnj3Y6kBxM/edit?usp=sharingh
 - Each chapter will nominate one brother
 - Collegiate winner and Graduate winner
 - Collegiate winner will get a scholarship and the Graduate winner will be the speaker at the Graduation Ritual at Spring Assembly
- Summary video of our brothers at GCC

o Chaplain - Kyle Lyons

- Attended monthly EC, Philanthropy and L&PD Committee meetings
 - Served as Chair for the NPP Leadership and Professional Development Committee
 - Served as Chair for the NPP Philanthropy Committee
- Created and organized Chaplain Google Drive
- Link to ritual workshop from Spring PA
 - https://drive.google.com/file/d/1Zd-abfDojFANEzoGP1Qk3-KgtQaaEwJj/view?us p=sharing
 - Password: 1879
- Link to Ritual Regalia guide
 - https://drive.google.com/file/d/1eDp5pGrORSz9pY9v4cMFT2KiB45nWDAw/view ?usp=sharing
 - Ongoing project
- Would like to create an NPP Ritual Committee in the near future
 - Similar to the national committee
- We have Regalia; Reserve today!
 - Chaplain will work with chapters to organize shipping
 - To reserve Ritual Regalia:
 - To go Province website → https://www.kappapsinpp.org/ under "For Brothers" tab (password is 99hands)
 - Fill out survey/liability form and email liability form at least 1 month prior to initiation
 - https://drive.google.com/file/d/1Y8Vz6c4li8crA8fQ1d-CN0JV3eJ74als/vie w?usp=sharing
 - Preferred POC: Regent or GCD (chapter can decide; will be mailed to them)
 - Regents, please fill out and send in your liability forms and send to NPPChaplain@gmail.com
 - They will need to sign for the package when it arrives; please do not damage shipping box
 - Chapter will receive regalia ~1 week prior to initiation
 - Regalia guide will be shipped along with Regalia in the front zipper
 - Province credit card on file with Fedex, receiving chapter will reimburse the province for shipping

o Webmaster - Nicole Therrien

- Kappa Psi social media pages
 - Facebook NPP
 - Facebook Kappa Psi
 - Instagram
- Visit our webpage at www.kappapsinpp.org
 - Province Assembly agenda
 - EC contacts, philanthropy challenge
 - 'For Brothers'
 - Contacts, committees, resources for chapters, links, assembly minutes, constitution and ordinances
 - BROTO challenge
 - Ritual regalia link
- Province Assembly Photo Scavenger Hunt
 - Details are at the top of the agenda on the website
 - https://www.kappapsinpp.org/pa
 - Runs through entire weekend
 - Winning chapter will be announced on social media
 - MUST follow Risk Management + Picture and Social Media Policies

o Province Supervisor/Assistant Supervisor – Jean Starvaggi and Geminesse Barraquias

- Where can you find all policies and manuals?
 - kappa-psi.com/policies
- What is the Risk Assessment Form? When can you use it?
 - Can be used to assess both social events and professional events ie. health fairs
 - Overall risk level (once controls implement): high/med/low
 - Will any city, county, or state laws be violated? Chapter policies or university/college rules?
 - Is the stated liabilities worth the benefits of this event?
- Spring Due Dates

Items Due	Due Date
Spring Packet	April 15 th
Chapter Progress Reports	April 15 th (Gets you 100 bonus points) May 15 th (No bonus points ®)
Foundation Scholarship Applications	May 15 th
GCD Nominations	May 15 th
Forwarding Addresses for Graduating Brothers	June 14 th
Graduate Chapter Referral Form	Fill out before graduation
Chapter History Report Forms	June 30 th
Fall Packet	October 15 th

- Contact info
 - Jean:

- Phone 717-773-6600
- Email NPPSupervisor@gmail.com
- Gem:
 - Phone 310-402-3395
 - Email NPPAsstSupervisor@gmail.com
- Risk Management
 - Better to contact the fraternity first if there is a problem than wait for your school to contact the fraternity

• 9:45 AM: Committee Reports

o Auditing

- Ledger was reviewed prior to morning business meeting and everything is up to date.
 - Books are good!
- Review of 2019 charges and gave recommendations
- Budget will be created by the EC and then the province will vote on that
 - It will be flexible and communication will be continuous with committee and EC
 - "Discretionary spending" line in budget for upcoming projects, etc.

o GCC

- Accomplished since Spring
 - Supported the GCC Delegate in preparing for GCC, and creating the NPP GCC Newsletter to distribute to Brothers
 - Facebook
 - GoogleDrive
 - Delegate tables
 - Coming soon to the NPP Website!
 - Updated the NPP GCC Delegate Guide to ensure the succession of the position
 - Implemented a GCC Poster Board Presentation that will be shown this afternoon
- Looking Forward
 - Research locations for the Province Luncheon or Dinner during GCC prior to allocating funds in order to provide supporting rationale for funding
 - Design and create an item as a Province to sell during GCC in order to raise funds for ROAR, the Province, or both
 - Create a guide on how collegiate chapters may be able to gain financial support from local businesses or pharmacies in their communities to help offset the cost of attending GCC
- Next GCC in 623 days!
 - July 18-23, 2021 in Phoenix, Arizona at the Arizona Grand Resort and Spa

o GCD

- Thank you GCDs for all that you do!!
- 3 GCDs from NPP received the GCD award of excellence at GCC
- Looking at the resources available on the website
 - Great for new GCDs and ones that want guidance to get more involved
 - Looking at nationally keeping GCDs connected

o History & Web Presence

- "Guess the Decade" Mask article game Top 3 winners receive \$5 Target gift cards!
 - Place your answers in the "Completed Forms" box
- Review video of last province assembly

o Philanthropy

- We have met 3 times since Spring 2019 Province Assembly to review charges and plan philanthropy projects
- Huge thank you to Courtney Temple from Beta Chi for creating the NPP Bingo Challenge!

- Will have winners for Bingo Challenge and the PhilanTROPHY announced later
- Currently have 11 committee members, one representative from each chapter
 - Please reach out to myself or Robert if you would like to get involved!
 - If your representative can no longer participate, please let me know ASAP
- As of 9/5/19, NPP has raised \$8,674, donated 3504 books, and volunteered 27 hours!
 - 2nd leading Province in both monetary and book donations
 - 1st leading Province in volunteer hours
- All Bingo points and book donations need to be submitted by the end of morning business meeting for the points to count.
- PhilanTROPHY winner will be announced at the end of afternoon business meeting!
- Moving Forward:
 - We would love your input and involvement!
 - If you would like to get involved or have any ideas/suggestions, please email zoe.kedrowski@drake.edu or robert.kranz@jacks.sdstate.edu
 - Continue to develop philanthropy opportunities for the province and chapters
 - Primary focus on the Kappa Psi national philanthropy project, Reach Out and Read
 - Will likely be creating another philanthropy challenge leading into Spring 2020 assembly to start at the beginning of second semester, stay tuned!
 - Continue to promote NPP philanthropy via social media (i.e., NPP/KY Facebook page)
 - Use the hashtag #nppphilanthropy
 - Update NPP website with a 'Philanthropy' tab to serve as a resource for brothers

o Leadership/Professional Development

- We have met 2 times since Spring 2019 province assembly to review charges and plan L&PD activities
 - Our committee is continuing to grow!
 - At least 1 representative from each collegiate chapter
 - Does your chapter have a Leadership or Professionalism Committee?
 Start Today!
- Province Assembly Leadership Survey Results
 - Top 2 areas of interest (no particular order)
 - Financial Seminar
 - Learning From Failure
 - 3-6 (no particular order):
 - Marketing yourself, Being OK with failing, Pharmacy themed escape room, Conflict resolution
 - Working on plans for Spring Province Assembly!
 - Financial seminar book club via GoToWebinar
 - More information coming soon!
 - Promote engagement for college and grad brothers at PA
 - Promoting the leadership symposium
 - Grad brothers have LinkedIn group
- Moving Forward:
 - Continue to have at least 1 representative from each chapter actively serve on the committee
 - Regents and Vice Regents be on the lookout for an email looking for volunteers
 - Grad Brothers, if you are interested in getting involved
 - lyonsky12@gmail.com or nppchaplain@gmail.com
 - Promoting upcoming Kappa Psi Leadership Symposium

- Colligate to Grad Brother networking etiquette
 - Use as a resource, not just joh hunting. Graduate brothers have so much more to offer than just a job connection
- Create a L&PD link on the NPP website under the "For Brothers" tab
 - Centralized location to keep a record of each chapter's professional events
 - Helpful resources for chapters and professional chairs alike
 - Store presentations and webinars

o Legislative

- Legislative Proposal NPP EC Absentee Election Proposal
 - Original Legislation:

ORDINANCE 6: OFFICERS: ELECTION AND DUTIES

- Sec. 3. All province Officers shall be nominated and elected on an annual basis at the Fall Province Assembly, and will serve a one (1) year term. Installation shall be upon the same day as the election.
- New legislation will be a subsection addition.
- Proposed Legislation Addition:
 - Subsection 1: In the event that a nominee cannot attend the Fall Province Assembly in person, the nominee must notify the Province Secretary, and the nominee's candidacy will be at the discretion of the Executive Committee.
- Justification:
 - Enable those brothers who have previous commitments or issues traveling to a province assembly meeting to run for an executive committee position
 - Extenuating circumstances do happen and that shouldn't block quality leaders from running
 - Province Secretary compiles all assembly materials, collecting speeches is within officer position
- Organize a seminar on Robert's Rules and/or Parliamentary Procedure
 - Delegate session earlier this morning
- Created resolutions which will be presented during Business Meeting in the afternoon
- Reviewed local ordinances to see if legislative changes were warranted

o Province Planning

- Projects Completed:
 - Created recommendations for the NPP Province Assembly Guide
 - Updated NPP Province Assembly Overview PowerPoint and Tips & Tricks Guide
- LinkedIn Group
- Spring 2020 Province Assembly hosted by Epsilon
 - Friday, April 3 to Sunday, April 5, 2020
 - Hyatt Regency @ 3200 E 81st St, Bloomington, MN 55425
- Upcoming Province Assembly Hosting Order:
 - Spring 2020: Epsilon (University of Minnesota Twin Cities)
 - Fall 2020: Gamma Epsilon (UNMC)
 - Spring 2021: Zeta Theta (Concordia University)
 - Fall 2021: Delta Zeta (University of Iowa)
 - Spring 2022: Gamma Kappa (South Dakota State University)
 - Fall 2022: Beta Chi (Drake University)
 - Spring 2023: Delta Psi (University of Minnesota Duluth)
 - Fall 2023: Beta Nu (Creighton University)
 - Spring 2024: Beta Sigma (North Dakota State University)

o Risk Management

Heavily discussed changing the policy on pledge attendance that was previously

presented at the past Spring Province Assembly.

- Topic will be continued to be evaluated with the graduate brothers.
- Wristbands purchased to identify party monitors!
 - If you are a sober brother who has not received one yet, please visit the registration table or seek out Scott, Francesca, or Stephen.
 - Working to better define the role of a party monitor during their shift.
- Discussed the need for sober brothers on Sundays.
- In the process of creating webinar for educating pledges on risk management policies.
 - Hoping to collaborate with pledge educators from each chapter at the next meeting to discuss the best ways to implement this.
- Develop clear outline of what a party monitor is to do to promote safety and what to do in case of emergency.
- o NPP 99'ers Committee
 - Meeting at 3:30 PM Hall of Wisconsin at Park Hotel
- 10:15 AM: Nominations for 2019-2020 NPP Executive Committee
 - Satrap
 - Monica Nikseresht (Beta Chi)
 - Lauren Cartledge (WI Grad)
 - Jaelyn Olson (Delta Zeta)
 - Vice Satrap
 - Kayla Kuehn (Gamma Kappa)
 - Lauren Cartledge (WI Grad)
 - Secretary
 - Elizabeth Langenstoer (Beta Psi)
 - Kaytlyn Dummer (Zeta Theta)
 - Kayla Kuehn (Gamma Kappa)
 - Ari Johnson (Beta Chi)
 - Treasurer
 - Robert Schroeder (Beta Chi)
 - Chaplain
 - Stephen Gebbia II (Beta Psi)
 - Historian
 - Robert Kranz (Gamma Kappa)
 - Karina Rauenhorst (Zeta Theta)
 - Carissa Popp (Beta Chi)
 - o Webmaster
 - Areeb Nagamiyan (Beta Chi)
- 10:30 AM 11:15 AM Breakout Session

Lunch: 11:15 AM – 11:45 AM: (Hall of Wisconsin at Park Hotel)

Northern Plains Province Poster Session: 11:45 AM - 1:00 PM

- Chapter Poster Presentations
- Clinical Poster Presentations

Chapter Sales: 12:30 PM – 1:25 PM (Hall of Wisconsin at Park Hotel)

Business Meeting Session II: 1:30 PM – 3:30 PM (Hall of Wisconsin at Park Hotel)

• 1:30 PM: Roll Call and Seating of Delegates – Lauren Cartledge, NPP Secretary

- 1:45 PM 3:00 PM: Old/New Business
 - o Old Business
 - GCC Delegate Report
 - Key Takeaways
 - Take advantage of opportunities to learn from other Provinces and Chapters
 - Growth happens outside your comfort zone
 - Brotherhood truly is for LIFE
 - NPP EC Absentee Election Amendment
 - Nothing in current bylaws prohibit this so it may not be really be needed
 - Motion fails by majority vote
 - Attendance Policy for pledges at province will continue to be discussed by a specific committee to be formed
 - Brother of the Year Award
 - Move to create a yearly Collegiate and Graduate Brother of the Year award to be given in the spring. The expenditure should not exceed \$100 for awards and a \$500 collegiate scholarship from the NPP budget if outside sponsorship is unable to be obtained.
 - Motion seconded
 - Regional award all chapters will get to vote
 - Collegiate chapters vote for graduate winner
 - Graduate chapters vote for collegiate winner
 - No restrictions for repeat winners at this point but there is no reason there shouldn't be any
 - Motion passed by majority
 - o New Business
 - 2019-2020 NPP Executive Committee Elections
 - Satrap
 - Congratulations Lauren Cartledge
 - Vice Satrap
 - Congratulations Monica Nikseresht
 - Secretary
 - Congratulations Katylyn Dummer
 - Treasurer
 - Congratulations Robert Schroeder
 - Chaplain
 - Congratulations Robert Kranz
 - Historian
 - Congratulations Stephen Gebbia II
 - Webmaster
 - Congratulations Areeb Nagamiyan
 - Resolutions
 - o Awards Presentation
 - PhilanTROPHY
 - Traveling Trophy
 - Broto Challenge Award
 - Beta Psi Recognition
- 3:30 PM: Adjournment of NPP Business Session
 - o Announcements Beta Psi
 - o Good of the Order

- NPP 99ers Meeting: 3:30 PM 4:30 PM
 - o Open to All Grads, Visiting Brothers, and Graduating 4th year Brothers (Hall of Wisconsin at Park Hotel)

Beta Psi Centennial Celebration* (Theme: Red and White Centennial Celebration-Formal Attire)

- Reception: 5:30 PM 6:45 PM (Madison Ballroom at the Monona Terrace 1 John Nolan Dr. Madison WI 53703)
 - 5:30 PM 6:30 PM: Book Drive (Madison Ballroom Monona Terrace)
- 7:00 PM: Dinner & Guest Speaker (Madison Ballroom Monona Terrace)
- 8:15 PM: Installation of Officers and 10 Province Assembly Pinning
- 8:30 PM 12:00 AM: DJ & Dancing (Madison Ballroom)

Sunday, November 3rd, 2019

- Hotel Check Out
- 8:00 AM 12:00 PM: Open House at Beta Psi House (414 Chestnut St. Madison WI 53726)
- 9:00 AM Executive Council Transition Meeting at Beta Psi House (414 Chestnut St. Madison WI 53726)

Important Dates:

- NPP Spring 2020 Assembly: April 3rd 5th 2020, Minneapolis, MN. Hosted by Epsilon
- Kappa Psi Leadership Symposium: July 30th August 1st, 2020, Oklahoma City, OK
- NPP Fall 2020 Assembly: TBA, Omaha, NE. Hosted by Gamma Epsilon
- 60th Grand Council Convention: July 18th 23rd, 2021, Phoenix, Arizona