



KAPPA PSI | NPP

Province Assembly Agenda

Spring 2018 Northern Plains Province Assembly Hosted by Delta Psi at University of Minnesota Duluth April 6th & 7th, 2017

Assembly Theme: Up North (Nights are Flannel Friday & Nautical)

Friday April 6, 2018 (Great Lakes Ballroom)

- 4:00 PM – 8:00 PM: Registration (*Outside of the Great Lakes Ballroom*)
- 6:30 PM: Interview Workshop (*Great Lakes Ballroom*)
- 6:00 – 9:00 PM: Game Night/Duluth/MN Trivia (*Great Lakes Ballroom*)
 - **Philanthropy Event:** Book/cash donations at registration
 - **Theme: Flannel Friday**
- 9:00 PM: End of Evening - Free Time to Relax, Check out Duluth, etc.

Saturday April 7, 2018 (Great Lakes Ballroom)

- 7:00 AM – 9:00 AM: Registration (*Outside of Great Lakes Ballroom*)
- 7:00 – 8:30 AM: Breakfast (*Great Lakes Ballroom*)
 - Breakfast buffet will be available for those who selected breakfast on the registration form

Committee Meetings: 8:15 AM - 9:00 AM (*Great Lakes Ballroom*)

- Auditing
- Collegiate Development
- GCD
- History/ Website
- Leadership & Professional Development
- Legislative
- Province Planning
- Risk Management

Business Meeting Session I: 9:15 AM - 12:00 PM (*Great Lakes Ballroom*)

- 9:15 AM:
 - Call to Order and Opening Ritual
 - Oath of a Brother Renewal
 - Invocation- Kyle Lyons, NPP Chaplain
 - Brothers, on behalf of the executive committee I'd like to welcome you to the 2018 Northern Plains Province Spring Assembly here in Duluth, Minnesota. We, as single entities, have gathered together this weekend for a purpose much greater than ourselves. We meet as representatives from our respected chapters to serve our fraternity and profession in a way that is fair, just and wise. Let us recall that just as the basis of leadership relies solely on the efforts of many individual parts coming together as one, we as a province, require each chapter, each Brother, to follow suite. If one of us succeeds, we all succeed. If one of us fails, we all fail.

For our Brothers unable to attend this weekend due to life's adversities, your presence is greatly missed. For our Brothers who have entered the Grand Agora and thus, have attended their last province meeting; a moment of silence;

May they forever remain in our hearts and minds. May their absence today remind us of our own mortality and eventual ascension to the Grand Agora; shall we make the most of the time we have and remember to live each moment as our last. My Brothers, may we be ever mindful that we are in this together, All for One and One for all.

Let us serve our profession as beacons of knowledge in order to aid those in need. We stand here today representing the trials and tribulations of pharmacy's past to better our profession as pharmacy's future. May we spend our lives assisting those less fortunate than ourselves as trusted servants of a higher calling. We recognize our responsibility to the past and future of our fraternity and profession, and may today's deliberations only further our cause.

For the friendships, respect, and trust we hold for one another, we are grateful. For the opportunity of gathering today, we are thankful. For the precious moments we have together, we are truly blessed.

We are thrilled to see you all, and look forward to a successful and enjoyable province meeting.

- o Roll Call & Seating of the Delegates- Alex Maciejewski, NPP Secretary
- o Reading and approval of the Fall 2017 NPP assembly minutes
 - **Motion Passes**

• 9:30 AM:

- o Welcome and Announcements – Delta Psi
 - Murder Mystery taking place throughout the weekend
- o Welcome and Introduction of Grand Officers
- o Recognition of Brothers Visiting From Other Provinces
 - TJ Chapman - Mountain East Province
- o International Officer Reports
 - Grand Regent Robert Mancini
 - https://drive.google.com/file/d/1FRDi0CnQk10dGFO0J0eFhQr7_gGfVsVB/view?usp=sharing
 - Grand Vice Regent Christy Askew
 - https://drive.google.com/file/d/112_fI9tPltQgd76n5liwRiBkdggvV-4/view?usp=sharing
 - Grand Counselor Jason Milton
 - Grand Ritualist Mike Starvaggi
 - Grand Historian Melissa Buchanan
 - <https://drive.google.com/file/d/1tYgoKjnTM26RApyf2125qtY40EL8stP6/view?usp=sharing>
 - Graduate Member-at-Large Chris Miller
 - <https://drive.google.com/file/d/1UosGVR9vfWev0LI0sHzW-dUhDN7OMenY/view?usp=sharing>
 - Collegiate Member-at-Large Joe Nardolillo
 - <https://drive.google.com/file/d/1XEjJ8JzXJWdT8tTITzo-SSNcXUEgFXBm/view?usp=sharing>
- o Communications From Other Provinces
- o Communications from International Committees
 - Leadership Symposium
 - Refer to Powerpoint Presentation
 - GCD Development and Coalition Committees
 - Faculty GCDs and Co-GCDs

- Split Campuses between collegiate chapters
 - House Chapters
 - Graduate Awards Committee
 - Graduate Chapter Progress Report is out and available on www.kappapsi.org
 - April 15th for the early bird deadline
 - Looking at ways to promote individual chapter awards and ways to recognize graduate chapters and brothers from those respective chapters
- Reach out & Read Philanthropy Project Committee Update (10-15 minutes)
 - Please see attached powerpoint of minutes from Province Assembly
- 10:30 AM: Province Officer Reports (please refer to Powerpoint Presentations)
 - Satrap – Katie Schlebecker
 - Vice Satrap – Kaya Borg
 - Secretary – Alex Maciejewski
 - Treasurer – Justin Graff
 - Historian – Kelly Beneke
 - Chaplain – Kyle Lyons
 - Webmaster – Sarah Bechtel
 - Province Supervisor/Assistant Supervisor – Christine Cooper and Sanaz Johnson
- 11:00 AM: Ice Breaker
- 11:15 AM: Committee Reports
 - Auditing
 - All accounts are up-t-date and we are in good shape for the province!
 - Collegiate Development
 - Discussed best practices for pledging
 - What went well for chapters
 - What could be improved
 - What programming would be beneficial for pledges at province assembly
 - GCC
 - No Report
 - GCD
 - No Report
 - History/Website
 - Graduate Brother Video - in progress
 - Interviews being conducted throughout the weekend and through the summer
 - Will be presented at Fall 2018 Province Assembly
 - Archiving Project - in progress
 - Working with collegiate and graduate chapters
 - Made a microsoft access tips and tricks document
 - Fall 2017 Province Assembly Video -Historian Report
 - Shout out to Kyle Lyons and Iris for helping with the music
 - Social Media Campaign
 - Expanding social media presence on Instagram and public Facebook page
 - Chapter shoutouts, history fun facts, EC announcements
 - Asked for January and February updates from chapters
 - Submissions included pictures from chapter events
 - Used to create chapter shoutout posts
 - Social Media Prizes
 - Points based on amount and quality of content
 - Social Media Campaign winners announced

- o Leadership/Professional Development
 - Met last month to review Fall Province Assembly meeting minutes and current charges
 - Committee will continue to meet on a monthly basis via GoToWebinar
 - Our #1 goal this year is to organize and build up the committee
 - Survey the province to determine what are the topics of interest to collegiate and graduates to promote professional development
 - These topics will be our focus for meetings, CEs and professional activities
 - Looking to expand committee by having a representative of each NPP chapter on the committee.
 - We would like to see each chapter have a delegate on this committee
 - Creating a way to keep records of each chapter's philanthropy events, publish and share ideas in a consistent and convenient manner
 - Tag contacts on facebook post in order for brothers/chapters to know where to get more information on the events
 - Create a L&PD link the NPP website for easy accessibility and convenience
 - Promote Reach Out and Read—New Kappa Psi national philanthropy project
 - Create different awards to highlight chapters and individuals on all their hard work, dedication and commitment to the success and future of our fraternity
 - Create more opportunities for professional growth
 - Webinars, mentor programs, Q&A sessions, presentations and newsletters
- o Legislative
 - Looking at innovative ways to allow brothers to submit legislative proposals and resolutions through social media and the NPP website
 - NPP Parliamentarian - Macey Llewellyn
 - Legislative Proposals
 - N/A - no direct formal submissions
 - Resolutions
 - TBA in New Business
- o Province Planning
 - To be completed prior to Spring 2018 Province Meeting:
 - Work with Delta Psi to assist in planning events for Fall Province assembly.
 - Ongoing:
 - Assist host chapters to prepare materials for professional workshops or CE presentations.
 - Residency – how to be a good candidate
 - Elevator speeches/networking
 - Presenting research and/or posters
 - Continually update province planning tips sheet and province planning packet as needed.
 - To be completed prior to Fall 2018 Province Meeting:
 - Develop and implement a plan for once yearly chapter reports
 - Correspond with the Vice Satrap to develop a proposal for rearranging meeting structure to one business meeting yearly and one workshop focused meeting yearly
 - Kaya will send out survey soon to gather thoughts and ideas
 - Work with Beta Nu in planning the Fall Province assembly
- o Risk Management
 - Reviewed Risk Management Procedures for the weekend
 - Discussed Risk Management with pledges in the fall meeting
 - Future projects include defining the roles and responsibilities of Party Monitors/Sober Brothers and introducing more safety and emergency preparedness

Lunch: 12:00 PM - 1:30 PM (on your own)

Business Meeting Session II: 1:30 PM (*Great Lakes Ballroom*)

- 1:30 PM: Roll Call and Seating of Delegates -- Alex Maciejewski, NPP Secretary
 - Roll Call at 1:37pm
- 1:40 PM: Chapter Reports
 - Zeta Theta
 - <https://drive.google.com/open?id=1ey3BuphzXEKMxDMyIW9wtZjYodw46hg>
 - Delta Psi
 - <https://drive.google.com/open?id=10EHd3vflJaaspSwggUp4IlmJXmijd2w5>
 - Nebraska Grad
 - N/A
 - Gamma Kappa
 - <https://drive.google.com/open?id=1IKVUQthxODHyStSwamy4wFEEdL42MuF8o>
 - Beta Chi
 - <https://drive.google.com/open?id=1O14OfK0X5Fxin5rXBLNPSLWF0z5uUiQ>
 - Wisconsin Grad
 - Officer retreat with collegiate Brothers of Beta Psi and Zeta Theta
 - Gearing up for annual Milwaukee Brewer's baseball game in April
 - Initiatives to pay mortgage on Beta Psi house to advance scholarship opportunities for collegiate Brothers
 - Participating in Graduate Roundtables with collegiate Brothers to promote professional development
 - Celebrating with our Brothers
 - Tiffany Ogawa got married
 - Calli Plooster had a baby
 - Steve Shooter and Mollie Sloat got engaged
 - Epsilon
 - <https://drive.google.com/open?id=1CzRvruAjuxQd5YmJgq44oq14Z91powJZ>
 - Beta Nu
 - <https://www.youtube.com/watch?v=qCCjHvfjOTk&feature=youtu.be>
 - South Dakota Grad
 - SD Grad brothers have participated in Feeding South Dakota event and the GVR Open Golf Tournament to raise funds for South Dakota Society of Health-System scholarship.
 - Automating membership and dues payment process
 - Sponsoring a Finance 101 event for P3/P4 brothers
 - Haylee Brodersen was elected Regent
 - Will be helping to fund Gamma Kappa Ambassador to attend KY Leadership Symposium
 - Delta Zeta
 - <https://drive.google.com/drive/u/0/folders/1UQfM5EKY-1OS7nGE6uGSDrIbYxU1wEEu>
 - Beta Psi
 - https://drive.google.com/open?id=1oqMcfNiHS8_0zyjQR4FoINVRC8W9A-_h
 - Minnesota Grad
 - Winter/Spring meeting took place last week
 - Social potluck dinner at Jami's in the coming future

- Perfect Attendance dinner Saturday, April 14th
 - Camp Superkids June 24-29th - looking for volunteers
- o Gamma Epsilon
 - <https://www.youtube.com/watch?v=U0S1jsZMBAl&feature=youtu.be>
- o Beta Sigma
 - https://drive.google.com/file/d/1r5Pjgnc7_vCTvNL620MKt1ymnq1cHcAd/view?usp=sharing
- o Iowa Grad
 - <https://www.kizoa.com/Movie-Maker/d182992021k3699891o1/springprovince-duluth2018>
- 3:00 PM:
 - o Old Business
 - o New Business
 - Legislative proposals (*Auditing committee*)
 - *Leadership Symposium up to \$150 (Motion by Justin Graff, NPP Treasurer)*
 - Seconded by Haley NE Grad
 - CTQ - Zach Russell (Iowa Grad)
 - **Motion Passes (Ayes have it)**
 - *Province Regalia up to \$3000 (Motion by Justin Graff, NPP Treasurer)*
 - 2nd by Jay Tieri (Delta Zeta)
 - How many chapters do we have that do not have Regalia
 - No response from the delegates
 - Chaplain Lyons - polled chapters, would be distributed to the chapters via the chaplain position, would be the the only
 - Delta Zeta (Nicole) - makes it a more meaningful experience when initiating the new members
 - Beta Chi (Robert Schroeder) - is it sustainable to ship the regalia
 - NPP Treasurer - the motion is simply if we want to purchase the regalia
 - Iowa Grad (Zach Russell) - since province would be paying for the regalia, what is the framework for renting the regalia
 - Abby (WI Grad)
 - Call to Caucus, 2nd by Robert Schroeder
 - Beta Nu - will this affect chapters or will their rates be increase
 - Zeta Theta- will you be buying from the current company
 - Point of order was made because it was out of order to take to committee to discuss logistics because the motion is actually regarding the purchasing of Regalia
 - CTQ (NE Grad)
 - **Motion Passes (25-10)**
 - *Gift up to \$1000 for Regent Retreat (Motion by Justin Graff NPP Treasurer)*
 - 2nd (NE Grad)
 - What is the money being allocated for exactly?
 - cover meals, location (hotel)
 - IA Grad - ensure that funds are for meeting room, meal, and room for Supervisor aka specific allocations (friendly amendment)
 - Kaya - room covered for province Supervisor
 - **Motion Passes (Ayes have it)**
 - Reimbursement for \$250 Time Capsule (Motion by Kelly Beneke, NPP Historian)

- 2nd by Gamma Kappa
 - 16 disposable cameras brought to PA last year, time capsule will be opened in 5 years to open remaining 8 camera. Shipping costs and print for the reimbursement (\$250 total)
 - MN Grad - where is the time capsule going to be held
 - time capsule stays with the Satrap
 - WI Grad - why we are waiting for developing photos
 - does not really matter
 - **Motion Passes (Ayes have it)**
 - Reimburse additional \$50 for the Leadership Symposium (Motion by Cecilia Byers, MN Grad)
 - 2nd by IA Grad
 - SD Grad - the process is also to have an alternate delegate and would serve in place if the delegate cannot attend. the other side of that is that "____" Chapter cannot send a delegate, who is responsible for paying that cost?
 - NE Grad - this is one person for each chapter and the person themselves would be responsible
 - POO - Immediate Past Satrap(Sandy Johnson) - clarity on the motion itself
 - Discussion Concluded -
 - **Motion Passes (Ayes have it)**
 - As a province we donate \$1000 to ROAR (Motion by Cecilia Byers, MN Grad)
 - SD Grad (Haley)- does it work with our budget
 - Beta Chi - would this be a virtual donation or cash donation
 - MN Grad: cash donation
 - POC (Sanaz, Assistant Province Supervisor)- book drive for every 20 we get 4 books, it may go a longer way if we do the virtual book drive. If we are competitive as a province we should do the virtual book drive
 - Discussion Concluded
 - **Motion Passes (Ayes have it)**
- Resolutions
 - Whereas the planning of a province assembly requires a tremendous amount of time and effort, therefore be it resolved that we thank Delta Psi Chapter for hosting the Northern Plains Province; be it further resolved we recognize the chair of the planning process: Elizabeth Fox
 - **Resolution Passes**
 - Whereas comfortable and efficient facilities are essential to a successful meeting, be it resolved that we thank the staff of the Holiday Inn and Suites for their hospitality and service via email.
 - Whereas the far reaching ties of Kappa Psi are appreciated, be it resolved we thank brothers from other provinces attending this weekend's province meeting:
 - T.J. Chapman - Mountain East Province
 - **Resolution Passes**
 - Whereas the Northern Plains Province appreciates the support of the Province Supervisor and Assistant Supervisor, be it resolved that we recognize and thank Christine Cooper and Sanaz Farhadian for their presence and guidance.
 - **Resolution Passes**
 - Whereas the guidance of the collegiate chapters is a task that is met with grace and wisdom, be it resolved that we thank the GCDs for their continued support; be it further resolved that we thank those in attendance this weekend.
 - **Resolution Passes**

- Whereas the formation of effective leaders is beneficial for the future of the fraternity, we encourage each collegiate chapter to send a delegate to the Leadership Symposium this summer in Fort Worth, Texas.
 - **Resolution Passes**

- 4:00 PM:
 - Announcements – Delta Psi
 - Murder Mystery continuing
 - Business Meeting adjourned at **3:15pm**
 - Good of the Order
- 4:15 PM: Adjournment
- 4:30 PM: NPP 99ers Meeting -- Open to All Grads, Visiting Brothers, and Graduating 4th year Brothers (*Great Lakes Ballroom*)

Evening Events (*Great Lakes Ballroom*)

- 4:30 PM: Roundtables with Grads (*Great Lakes Ballroom*)
- 4:30 PM – 5:45 PM: Chapter Poster Boards and Philanthropy Silent Auction (*Hallway Outside Main Ballroom*)
- 6:00 PM: Dinner and Banquet (*Great Lakes Ballroom*)
 - Dinner Invocation, Chaplain Kyle Lyons
 - My Brothers, as we gather this evening to celebrate another successful Province Assembly; we are reminded of the joy that brotherhood brings and memories that are ever lasting.
As Spring represents growth, we as a province, have grown a little closer to one another throughout this weekend. May we continue to foster this growth and strive to become a better Brother and Pharmacist who leads by example, aids those in need, and advocates to better our profession. Be the person you are intended to be.
For brothers who have traveled near and far, your dedication and commitment is vital for the success and future of our fraternity. We cherish the friendships that dwell among us, as we rejoice. Let us ever remember, One For All and All For One. We are hopeful for safe travels back to our respective, and chapters and forever grateful for this time together. We look forward to our next gathering in the fall, where we will continue to serve our profession, further our fraternal goals, and build everlasting memories with one another that will forever remain in our heart of hearts. Thank you, and enjoy the night.
 - Awards Presentation
- 7:15 PM: Guest Speaker
 - Dr. Michael Swanoski, PharmD, BCGP, FASCP, Sr. Associate Dean
- 9:00 PM – 12:00 AM: DJ & Dancing (*Great Lakes Ballroom*)
 - **Theme: Up North/Nautical Theme**

Sunday April 8, 2018

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- Hotel Check Out
 - Safe Travels Home!

Important Dates:

- 2nd Biannual Leadership Symposium, July 26th-28th, 2018 in Fort Worth, Texas.
- NPP Fall 2018 Assembly, November 9th-11th, Omaha, NE. Hosted by Beta Nu.
- NPP Spring 2019 Assembly, April 5th-7th, Fargo, ND. Hosted by Beta Sigma.
- NPP Fall 2019 Assembly, TBA, Madison, WI. Hosted by Beta Psi.

ROAR Collegiate and Province Codes (NPP = 700)

- Epsilon 701
- Beta Nu 702
- Beta Sigma 703
- Beta Chi 704
- Beta Psi 705
- Gamma Epsilon 706
- Gamma Kappa 707
- Delta Zeta 708
- Delta Psi 709
- Zeta Theta 710
- Iowa Graduate 711
- Minnesota Graduate 712
- Nebraska Graduate 713
- North Dakota Graduate 714
- South Dakota Graduate 715
- Wisconsin Graduate 716